

# Emma Sheinbaum

**Education** **BA in Writing with Concentrations in Nonfiction and Creative Writing**  
Ithaca College, May 2018  
Honors Program  
Minors in Counseling and English Literature  
GPA 3.99—Summa cum laude  
First in class in School of Humanities & Sciences

**Experience** **July 2018 – Present**

Essay Writing Instructor, Writopia Lab, New York, NY

- Lead essay writing session after-school and weekend workshops in small groups and private sessions with writers aged 11-17
- Workshop consists of engaging literary exercises and games, designated writing time
- Instruction involves facilitating and engaging in discussion, constant verbal and written feedback, and guidance through writing and editing process

**August 2018 — Present**

Administrative & Finance Assistant, Columbia University of New York  
Department of English & Comparative Literature, New York, NY

- Provide administrative and financial support to department
- Communicate, verbally and in writing, with individuals at all levels, including students, faculty, scholars, and visitors
- Track invoices, processes accounts payable, act as financial liaison to research and resolve issues for vendors and payees, assist with preparing materials for academic appointments

**August 2018 — December 2018**

Shopkeeper, The Sill Garden Center, New York, NY

- Balanced retail, plant knowledge, visual merchandising, collaboration, and educational skills; Assisted customers, most frequently, novice plant owners with plant care and fielded all relevant questions and concerns

**January 2018 – May 2018**

Personal Essay Apprentice, Ithaca College Department of Writing, Ithaca, NY

- Shadowed and assisted professor in Personal Essay course (200-level)
- Prepared for and facilitate discussions, full-class workshops, lessons, and exercises
- Designed lesson plans for several full-class units on variety of topics such as experimental forms, craft topics (characterization, setting, chronology, etc.)

**January 2018 – May 2018**

Intern, Mental Health Association of Tomkins County, Ithaca NY

- Designed and facilitated a weekly creative writing workshop for adults at the Jenkins Center for Hope and Recovery at the MHATC, a drop-in center for those who use or have used mental health services
- Completed administrative work for MHATC offices and socializing with center members

**October 2015 – May 2018**

Writing Peer Tutor, Ithaca College Writing Center, Ithaca, NY

- Reviewed, critiqued, and guided students with all genres of writing in one-on-one hour-long sessions

**May 2017 – August 2017**

Intern, Pegasus Books, New York, NY

- Read manuscripts and craft reader's reports in response to each, facilitated mailings, and completed administrative tasks

**2016 – 2017 (Summers)**

Teaching Assistant & Resident Advisor, Ithaca Writers Institute, Ithaca, NY

- Summer writing conference for high school students interested in writing
- Duties included assisting in leading writing workshops led by Dept. of Writing faculty, being strongly committed to helping students become more effective writers
- Developed lectures, assignments, discussions, and exercises in poetry, personal essay, literary magazine staff, and craft classes and enthusiastically led courses
- Facilitated residence hall activities, managed residence hall conflicts, and provided mentorship

**January 2017 – May 2018**

Staff Monitor, Handwerker Gallery. Ithaca, NY

- Open, close, and monitor art gallery during events and regular hours as well as provide tours as needed
- Skills include visual interpretation, multitasking, attention to detail, and interpersonal and customer service communication

**July 2017**

Intern, Image Text Ithaca MFA Workshop and Symposium, Ithaca NY

- Assisted program writing and visual art fellows (including Claudia Rankine) and graduate students with creative projects including photography, visual art, writing, mixed media writing, and relevant research online and in archives

**2015 – 2016**

Student Guide, New Voices Literary Festival, Ithaca, NY

- Assisted co-directors in facilitating the readings and communicated with and assisted featured writers

## Honors & Awards

2018

### **Designated Alternate, Saltonstall Foundation of the Arts**

Filmmaking/Photography Artist Residency

### **First Place in Image/Text, The Ithaca College Writing Contest**

Video essay, "It's You."

- Featured in contest winners' reading

### **Sally Parr Memorial Award**

Department of Writing at Ithaca College

Awarded to writing students who have achieved a 4.0 GPA in the major by spring semester of senior year

### **School of Humanities & Sciences Commencement Marshal**

First in class within School of Humanities & Sciences

2017

### **Judge's Prize, Ithaca College Writing Contest**

Top prize for all-genre excellence for video essay, "I'm Still Trying to Come up with Grounding Strategies"

- Featured in contest winners' reading

### **Peggy R. Williams Award for Academic and Community Leadership**

Ithaca College Office of Student Engagement and Multicultural Affairs

- Achieved outstanding performance in both academic and non-academic endeavors during years at Ithaca College

2016

### **Boldface Emerging Writers Conference Grant**

Department of Writing at Ithaca College

- Awarded grant to attend the Boldface Conference for Emerging Writers at University of Houston, TX, specifically the Creative Nonfiction workshop

### **First Place in Personal Essay, The Ithaca College Writing Contest**

Personal Essay, "Breaking Open"

- Featured in contest winners' reading

2014-2018

### **John B. Harcourt Merit Scholarship Award**

Ithaca College School of Humanities & Sciences

2013

### **NCTE Award for Achievement in Superior Writing**

Awarded by the National Council of Teachers of English

2017 — **Phi Kappa Phi Honor Society**

2016 — **Alpha Kappa Delta Sociology Honor Society**

2016 — **Sigma Tau Delta English Honor Society**  
2015 — **Oracle Honor Society**  
2014 - 2018 — **Dean's List**

**Publications**

**Forthcoming in February 2019**

*Juked*

- “Something Normal”, Creative Nonfiction Poem

**2018**

*The Birds We Pile Loosely* – Issue 14

- “Goes”
- “Telling Them”, Creative Nonfiction Mixed Media Pieces

*TriQuarterly Review* – Issue 153

- “It’s You”, Video Essay

**2017**

*ZoetIC*

- “Honesty in Inconsistency: Sula’s Self”, Literary Criticism and Analysis
- “Scar”, Creative Nonfiction Poem

**2016**

*Glass Mountain* – Volume 17

- “R(x)eminders”, Personal Essay
- “Seen, Unsaid”, Creative Nonfiction Poem

*Stillwater Literary Magazine*

- “Baby Teeth”, Creative Nonfiction Poem

*States of Mind Literary Magazine*

- “7-Layer Cake”, Personal Essay

**2016 & 2015**

*Symposium: The Honors Undergraduate Scholarly Journal*

- “A Recurring Death: A Close Reading of Emily Dickinson’s Poem #340”, Literary Criticism and Analysis
- “The Study of Mental Disorders’ Stigma: What Isn’t Said Can Hurt You(th)”, a primary research and advocacy essay

**Leadership**

**2017–Present**

Co-Founder & Editor and Website Manager, *A VELVET GIANT*,  
[www.avelvetgiant.com](http://www.avelvetgiant.com)

- Read submissions and select pieces for publication and provide feedback on submissions
- Publicize submission calls and featured pieces on social media and literary journal databases such as Duotrope and New Pages
- Design, manage, and troubleshoot SquareSpace website

**2016-2017**

Editor in Chief and Website Manager

(Assistant EIC 2015-2016; Nonfiction Editor 2014-2015),

Stillwater Magazine, Official Literary Magazine of Ithaca College's Department of Writing

- Led and collaborated with staff to collect, curate, oversee layout& design, publish, and promote an annual literary and art publication through marketing and event planning (readings, workshops, open mic nights, etc.)

**2016-2018**

Editor in Chief, *Symposium: The Honors Undergraduate Scholarly Journal*

- Led staff to select and edit scholarly and creative pieces for the IC Honors Program undergraduate academic journal

**2016-2018**

Event Coordinator, IC Books through Bars, Ithaca, NY

- Planned and managed events for books-to-prisoners program dedicated to providing free books to those who are incarcerated across the nation (slam poet and advocacy speaker Amin Drew Law, OAR of Tompkins County, and New York Campaign for Alternatives to Isolated Confinement)

**2015-2016**

Editor in Chief, *Odyssey at Ithaca College*

- Managed staff of thirty members (contributing editors, social media directors, staff writers)
- Wrote articles and edited weekly staff members' articles (approximately 22 each week)
- Led the recruiting, interviewing, and hiring process for new staff members

**Featured Readings & Talks 2018**

James J. Whalen Academic Symposium, Ithaca, NY

- Read recent poetry and fielded question & answer session on craft

**2017**

Handwerker Gallery Reading Series, Ithaca, NY

- Read recent creative nonfiction work as featured writer and fielded Question & Answer session and craft

**2015**

James J. Whalen Academic Symposium, Ithaca, NY

- Presented research and findings on "The Study of Mental Disorders' Stigma: What Isn't Said Can Hurt You(th)" and fielded question & answer session